

COMMISSION: HOUSING



CY2016 COMMISSION WORKPLAN SUBMITTAL

Jurisdiction and Purpose:

It is necessary in the public interest to provide for the creation of a municipal corporation to be known as "The Highland Park Housing Commission" in order to encourage, promote, and engage in the development of low and moderate-income housing projects, and undertake such land assembly, clearance, rehabilitation, development and redevelopment projects as will tend to relieve the shortage of decent, safe, and sanitary dwellings. The Commission administers the City's Housing Trust Fund to provide financial resources for affordable housing activities and oversees the City's Inclusionary Housing Program and other housing initiatives.

<u>CY2016 Objectives</u>	<u>Associated Funding Request</u>
Continue the City Employer-Assisted Housing Program	\$9,170
Continue working with Evergreen Real Estate Services and the Housing Opportunity Development Corporation to assure resident satisfaction and development quality at the Housing Commission's affordable properties, including the ones they own, Peers, Ravinia and Sunset Woods rentals, and the one they operate, Walnut Place	
Oversee Management Companies to assure that construction and remodeling projects for the Commission's affordable properties incorporate energy-efficiency improvements and sustainable building practices to the greatest extent possible, including implementation of the Peers window and air-conditioning replacement project	
Assess whether to re-finance the Peers Senior Housing development	

<u>Commission Operating Expense Requests</u>	<u>Amount</u>
Professional Services - Accounting	\$3,600
Professional Development - conferences, outside meetings	\$750
Membership dues	\$375
Educational materials - books, journals, software, etc.	\$100
Business expense - food for 12 meetings, staff notary renewal, and other business expenses	\$1,300
Administration of Inclusionary Housing Unit Resale Process - appraisals for Inclusionary Housing units	\$250

CY2016 TOTAL REQUEST: \$15,545
CY2015 BUDGET: \$15,705

CY2015 Workplan Objectives

Status

Continue the City Employer-Assisted Housing Program	on-going
Prepare recommendations for Landlord and Tenants Rights Ordinance in conjunction with Human Relations Commission	tabled
Coordinate with Human Services Task Force to distribute relevant information to affordable housing residents	on-going
Continue working with Evergreen Real Estate Services and the Housing Opportunity Development Corporation to assure resident satisfaction and development quality at the Housing Commission's affordable properties, including the ones they own, Peers, Ravinia and Sunset Woods rentals, and the one they operate, Walnut Place	on-going
Oversee Management Companies to assure that construction and remodeling projects for the Commission's affordable properties incorporate energy-efficiency improvements and sustainable building practices to the greatest extent possible, including implementation of the Peers window and air-conditioning replacement project	on-going

CY2015 Additional Accomplishments

Provided staff support to an Inclusionary Housing Task Force, examined financial impacts of the Inclusionary Housing Ordinance, and conducted interviews with developers to obtain feedback on the Ordinance and possible revisions to it
Prepared and submitted an Affordable Housing Plan to the Illinois Housing Development Authority to meet the requirements of the State of Illinois' Affordable Housing Planning and Appeals Act
Staff qualified purchasers for the Sunset Woods affordable senior condominium building on behalf of the Sunset Woods Condominium Association
Staff assisted residents with requests for affordable housing
Worked with City on developing a parking lot lease agreement between the City and the Ravinia Housing Association
Worked with Imperial Realty to coordinate parking arrangements at Ravinia Housing for the approved 515 Roger Williams development
Managed the selection process to obtain architectural services for the Peers window and air-conditioning replacement project

I certify that the Commission approved this workplan request by a vote of 5-0 on the date of August 5, 2015 for CY2016:

Commission Chair
Signature: _____

Ann J. Meek

Date: August 5, 2015