



# City of Highland Park

City of Highland Park  
City Clerk's Office  
1707 St Johns Avenue  
Highland Park, Illinois 60035

## Going Out of Business Sale License Application PLEASE PRINT

STATE OF ILLINOIS            )  
COUNTY OF LAKE            ) SS  
CITY OF HIGHLAND PARK    )

\_\_\_\_\_  
Date of Filing

\_\_\_\_\_  
Date of Renewal

\_\_\_\_\_, being first duly sworn on oath, deposes and says:

1. Name of Business: \_\_\_\_\_

2. Address (including City, State & Zip Code):  
\_\_\_\_\_

3. Name & Address of Applicant:  
\_\_\_\_\_

4. Business phone number: \_\_\_\_\_

5. Style of the sale:  Going out of Business     Salvage Sale     Insurance Sale     Removal Sale  
 Creditor's Sale     Damaged Goods Sale

6. The date(s) and time(s) during which the sale is to be conducted is (are):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. The name and address of the person(s) in charge of and responsible for the conduct of this sale is (are):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. The reason for this sale is: \_\_\_\_\_



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9. If this application is for a removal of sale licenses:

Will business be discontinued at the aforementioned premises where the sale is to be conducted upon termination of the sale in addition to the location of the premises to which the business is to be moved?

\_\_\_\_\_

10. If this application is for a damaged goods sale, state the time, location and cause of the damage:

\_\_\_\_\_  
\_\_\_\_\_

11. Give a complete inventory of the goods to be sold including:

- a) Make and Brand Name
- b) Any goods purchased in a 60 day period prior to this application
- c) The cost price of each item with the name and address of the seller, date of the purchase, date of delivery and total value of inventory at cost

12. The applicant further states that no goods will be added to the inventory hereinbefore mentioned after the making of this application or during the sale and that the inventory contains no goods received on consignment.

13. Applicant states that he/she has in the past maintained a place of business within the jurisdiction of the City of Highland Park for not less than four months prior to the time of application for this license.

**NOTE:**

This paragraph does not apply to any applicant who has acquired a right, title or interest in the goods as:

- a) An heir, devisee, legatee or surviving joint tenant, or
- b) An executor, administrator, trustee, guardian or conservator, or
- c) Pursuant to an order or process of a court of competent jurisdiction

***“WARNING TO APPLICANT – THIS APPLICATION MUST BE FULLY AND ACCURATELY COMPLETED. FALSE OR MISLEADING STATEMENTS MAY SUBJECT APPLICANT TO THE PENALTIES OF PERJURY IN ADDITION TO OTHER PENALTIES PROVIDED BY LAW.”***

Fraudulent Sales Act 815 ILCS 350, as amended by Public Act 84-549 effective September 18, 1985

FEE.....\$25.00

LICENSE GOOD FOR 60 DAYS FROM FIRST DAY OF SALE

RENEWAL FEE.....\$25.00

LICENSE MAY BE RENEWED ONLY ONCE FOR 30 DAYS

(Application for renewal must be made not more than 14 days prior to expiration and shall contain a new inventory)

\_\_\_\_\_  
Signature of Applicant

Subscribed and sworn before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

A copy of this application including the inventory filed therewith, shall be posted in a conspicuous place in the sales room or place where the inventoried goods are to be sold, so that the public may be informed of the facts relating to the goods before purchasing same; PROVIDED HOWEVER, that such copy need not show the purchase price of the goods.