



City of Highland Park

City of Highland Park
City Clerk's Office
1707 St Johns Avenue
Highland Park, Illinois 60035

Raffle License Application

Please apply for your license at least 2 months prior to your first event

PLEASE PRINT

1. Name of Organization: _____

2. Address (including City, State & Zip Code):

3. Mailing Address if different from above:

4. Business phone number: _____

5. Business E-Mail address: _____

6. Address of place where Raffle drawing will be held:

7. Type of Organization: Religious Charitable Labor Fraternal Educational Veterans

8. How long has the Organization been in existence? _____

9. Place of incorporation: _____ Date: _____
Please attach a copy of your **ARTICLES OF INCORPORATION*

10. Number of Members in good standing? _____
**Please attach list of Names, Addresses, Birth Dates for Officers and paid Executives of your Organization*

11. Has any Officer or Director ever been convicted of a felony? _____
If "yes", please state the nature of the offense and punishment or penalty assessed: _____

12. Raffle Manager: _____

Home Address (including City, State & Zip Code): _____

Phone: _____ Driver's License: _____

Date of Birth: _____

**Please attach list of Names, Addresses, Birth Dates & Driver's License Numbers for all persons who will be assisting in the conduct and operation of the raffle (selling tickets, etc).*



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13. Number of Raffles you will be holding throughout the year: _____

Please answer each question below for all raffles the organization will be holding throughout the year if multiple raffles will be held. Please attach additional information to application

14. Dates for Raffle Ticket Sales: Starting _____ Ending _____

15. Location of ticket sales: _____

16. Location of determining winners: _____

17. Date(s) for determining winners: _____

18. Total retail value of all prizes awarded in a single raffle: \$ _____

19. Maximum retail value of each prize awarded in a single raffle: \$ _____

20. Maximum price charged for each chance sold: \$ _____

I hereby acknowledge that I have read and understand the City of Highland Park Ordinance relating to the licensing of raffles and certain games of chance and that the information contained herein is correct and true to the best of my knowledge and ability.

Dated this _____ day of _____, 20____

Name of Organization

Presiding Officer

Application Fee: \$35.00

ATTESTATION

The undersigned attest that the above named organization is an organized not-for-profit under the law of the State of Illinois, and has been continuously for 5 years preceding the date of this application, and that during this entire 5 year period preceding date of application it has maintained a bona fide membership actively engaged in carrying out its objectives. The undersigned do hereby state under penalties of perjury that all statements in the foregoing application are true and correct; that the officers, operators and workers of the games are bona fide members of the sponsoring organization and are all of good moral character and have not been convicted of a felony; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois, and the City of Highland Park.

Subscribed and sworn to before me this

Name of Organization

_____ day of _____, 20_____

Presiding Officer

Notary Public