



The City of Highland Park

APPLICATION FOR ALARM USER PERMIT

Application is hereby made for an Alarm User Permit for the following type(s) of alarm(s).
Please check all that apply:

Burglar/Panic/Holdup Alarm:

Direct Connection

Private Monitoring Company

Fire/Medical/Environmental Alarm:

Direct Connection

Private Monitoring Company

New permit _____ Replacement permit _____

1. Is Application for a BUSINESS __ RESIDENCE __ MULTI-USE __ ?

Applicant: _____

Name of Applicant- Business or Resident(s)

Location of System: _____

Street

City, State, Zip

Phone: () _____ Fax: () _____

Contact Person: _____ Title: _____

For Business – please state the business name as it appears on the building or the sign at the location.

Billing Address: _____

(If different from above)

Name

Address

City, State, Zip

2. KEYHOLDER INFORMATION:

Provide the requested information for three (3) people who have keys to your residence/business and are knowledgeable about your alarm functions. **List the priority order of the emergency contacts.**

Contact 1:

Name () _____
Phone

Contact 2:

Name () _____
Phone

Contact 3:

Name () _____
Phone

3. ALARM COMPANY INFORMATION:

List the following information regarding the alarm company that installed, maintains, and/or monitors your alarm system:

Name of Alarm Company () _____
Phone

Contact Person _____
Title

4. ALARM USER PERMIT FEES:

Alarm Systems Directly Connected to City Dispatch Center:

Beginning January of 2008, an annual alarm permit fee of \$1000 is due, as well as the annual alarm monitoring fee of \$252 for an AT&T line connection or \$300 for a radio signal connection, for those alarms not required to be monitored by the City. For those required to be monitored by the City, and for those fire/medical/environmental alarm systems connected to the City alarm board on or before January 8, 2007, the initial permit fee is \$35 and the annual renewal fee is \$25.

Alarm User Permits may not be transferred.

Central Station/ Private Monitoring Company:

A Central Station is a location not affiliated with the Police or Fire Departments to which a monitored alarm system is connected. The initial permit fee for central station service is \$35. The renewal fee is \$25.

5. FALSE ALARM RATES:

False alarm penalties shall be assessed for three or more false alarms in any calendar year from any alarm system for which an alarm permit has been, or should have been, obtained. Such penalty shall be assessed after each such false alarm occurrence, and in an amount as set forth in the Annual Fee Resolution:

<u>Current False Alarm Penalties</u>	
1 st and 2 nd false alarm in a calendar year.....	No charge
3 rd false alarm in a calendar year.....	\$50
4 th & 5 th false alarms in a calendar year.....	\$100
6 th & 7 th false alarms in a calendar year.....	\$150
8 th & 9 th false alarms in a calendar year.....	\$200
10 th & 11 th false alarms in a calendar year....	\$250
12 th or higher false alarm in a calendar year...	\$300 plus \$50 over the previous alarm's penalty for each additional false alarm.

Fine in Lieu of forced disconnection of a required Direct Connect Alarm System **\$650**

Fine in Lieu of revocation of Alarm System Permit or Forced Disconnection of a Monitored Alarm System **\$650**

6. REPRESENTATIONS AND WARRANTIES:

- a. The undersigned hereby agree(s) that, upon issuance of the permit, the City of Highland Park shall not be liable for any failure of service or any consequential damages claimed to result from the installation or operation of the undersigned's alarm system(s).
- b. The undersigned hereby agree(s) that any and all fees, costs, or charges for maintenance, alteration, upkeep, or repair of his/her alarm system, equipment or premises shall be the sole responsibility of the undersigned and that the undersigned shall pay any charges assessed by AT&T, ADT, or any other vendor for their services in providing the transmission of the alarm signal to the monitoring agency. As a user of an alarm system, the undersigned warrant(s) that said system meets the requirements of all state and local building codes.
- c. As a user of an alarm system within the City of Highland Park, the undersigned agree(s) to abide by all alarm regulations in Chapter 129 of the City Code.

- d. Thereafter, the applicant shall pay the annual maintenance fee every January. In making this Alarm User Permit Application and in consideration of its issuance by the City of Highland Park, the undersigned hereby acknowledge(s) and agree(s) that, if any alarm user permit fee, connection fee, or additional charge for false alarms heretofore or hereafter incurred is not paid when due, the City shall have the right to collect such amount, including the cost of collection.
- e. The undersigned understand(s) that service provided pursuant to this Alarm User Permit may not be transferred. Further, the undersigned shall remain liable for any costs incurred hereunder until the City of Highland Park has received proper written notice regarding the transfer of ownership of property and/or termination of service.

Dated this _____ day of _____.

Applicant

Property Owner

Please make check payable to the City of Highland Park. Forward application and the appropriate fees to:

Highland Park Police Department
Attention: Alarms
1677 Old Deerfield Road
Highland Park, IL. 60035

If you have any questions regarding Security Alarms, please contact Debbie Dayboll - Alarm Coordinator at (847) 926-1087.