

PUBLIC NOTICE

In accordance with the Statutes of the State of Illinois and the Ordinances of the City of Highland Park, the next meeting of the Natural Resources Commission of the City of Highland Park is scheduled to be held at the hour of 6:30 p.m. on Wednesday, October 9, 2013 at the City of Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois, during which it is anticipated there will be a discussion of the following:

CITY OF HIGHLAND PARK
NATURAL RESOURCES COMMISSION
WEDNESDAY, OCTOBER 9, 2013
HIGHLAND PARK CITY HALL
1707 ST. JOHNS AVENUE
HIGHLAND PARK, ILLINOIS
6:30 P.M.

MEETING AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: September 11, 2013

IV. Business from the Public

V. New Business

- A. Approval of a Resolution Setting the 2014 Commission Regular Meeting Dates
- B. Status Report on the 10th Annual Great Lakes and St. Lawrence Cities Initiative Meeting
- C. Discussion of Potential Highlander “Green Corner” Article Topics

VI. Old Business

- A. Discussion of the 2014 Environmental Movie Series Screenings at the Highland Park Library
- B. Status Report on the Selection Process for the Award for Meritorious Service to the Highland Park Environment
- C. Status Report on the Illinois Green Infrastructure Grant Application Process
- D. Status Report on the Adopt-A-Beach Event Held on September 21, 2013

VII. Other Business

- A. Commissioner Comments
- B. Administrative Items

VIII. Adjournment

**MINUTES OF A REGULAR MEETING OF
THE NATURAL RESOURCES COMMISSION OF THE CITY OF HIGHLAND
PARK, ILLINOIS**

MEETING DATE: September 11, 2013

MEETING LOCATION: Pre-Session Room, Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois

CALL TO ORDER

At 6:30 p.m., Chairman Sultan called the meeting to order and the Staff Liaison called the roll.

ROLL CALL

Members Present: Bogot, Coyle, Hannick, Matthews, Ross, Sultan, Stone, Facchini and Meyer

Members Absent: Rheinstrom

The Staff Liaison declared that there was a quorum of the Commission present.

Staff Present: Staff Liaison Barbara Cates

Also Present: Citizen Advisor Mark Nolan Hill and Sustainability Coordinator Bryan Tillman

MINUTES

A. Regular Meeting of the Natural Resources Commission—July 10, 2013

Commissioner Bogot voted to approve the minutes of the regular meeting of the Natural Resources Commission held on July 10, 2013, as presented. Vice Chair Matthews seconded the motion.

On a voice vote, Chairman Sultan declared that the motion passed unanimously (6-0).

BUSINESS FROM THE PUBLIC

T. J. Weber, resident at 1647 Friar Tuck Avenue, reported that he received a citation from the City for a violation of the chicken coop setback regulations. Mr. Weber requested that the Commission consider the existing regulations and recommend an amendment to decrease the required setback for chicken coops.

Staff Liaison Cates encouraged Mr. Weber to supply her with model Ordinances from neighboring communities, which would be forwarded to the City Manager's Office and the

City Council for consideration. Cates noted that, if the Council was interested in pursuing a change to the existing regulations, the matter would be referred to the Commission for future consideration. Mr. Weber accepted Staff Liaison Cates' business card and indicated that he would follow up with additional information.

NEW BUSINESS

A. Discussion of the Selection Process for the Award for Meritorious Service to the Highland Park Environment

The Commission discussed past practice for evaluating nominations and selecting a recipient of the award and determined: 1) nominations should be accepted for both a resident and a business in town; 2) nominations should be due in time for evaluation at the November Commission meeting; 3) the awards should be granted during the Commission's December meeting; and, 4) Staff Liaison Cates should release a press release call for nominations and circulate it to the greatest extent possible.

B. Discussion and Approval of 2014 Commission Work Plan Goals & Budget Request

Staff Liaison Cates presented an overview of the proposed budget, which reflected a request to reduce the Commission's budget by 2% from 2013. The draft 2014 budget request consisted of \$2,000 for education (to include kiosk displays, materials for special events and the movie series) and \$1,500 for Commission dinner expenses.

Commissioner Coyle motioned to approve the Commission budget request of \$3,500 for CY2014 and forward it to the City Council for final determination. Commissioner Ross seconded the motion.

On a voice vote, Chairman Sultan declared that the motion passed unanimously (6-0).

The Commission reviewed an excel spreadsheet of work plan goals for 2014 and determined that, in addition to the projects that would carry over from 2013, the Commission should complete the following in 2014: 1) evaluate exterior lighting standards for all zoning districts and determine if Code amendments should be recommended for City Council consideration; 2) host an educational booth at the Taste of Highland Park event; 3) continue to work with the Alliance for the Great Lakes to promote ravine standards guidelines and determine if amendments to the Steep Slope Code should be recommended for City Council consideration. The Commission reviewed each work plan item and determined the Commission volunteers for each item. Staff Liaison Cates noted that she would reflect the comments in the master spreadsheet for 2014.

The Commission discussed the movie series and directed Staff Liaison Cates to reserve the Library screening room on Sunday, December 2nd at 2:00 p.m. for a screening of *The Lost Bird* film. The Commission expressed an interest in co-sponsoring the film with the Cultural Arts Commission, and having Donnie Dann conduct a discussion at the end of the film screening. Staff Liaison Cates indicated that she would explore possibilities and report back to the Commission in October. The Commission also directed Staff Liaison Cates to procure a list of 3 - 4 dates in 2014 when the Library is available for additional movie screenings.

C. Discussion of 2014 Sustainability Master Plan Work Goals & Budget Request

Sustainability Coordinator Tillman presented an overview of this Item, stating that he was recommending three projects for the 2014 sustainability budget: 1) energy efficiency for 3 City-owned parking structures; 2) energy efficiency for street lights in Fort Sheridan; and, 3) transitioning one portion of City-owned property to native landscaping.

Commissioner Coyle recommended that Tillman provide status reports in writing within each of the Commission's monthly meeting packets, and the Commission indicated support for this approach. Commissioner Hannick indicated that it should be a priority to upgrade the City-owned facilities in the manner stated within the energy audit reports that Tillman had previously reviewed. Commissioner Ross noted that the native landscaping could be incorporated into the Illinois Green Infrastructure Grant that he is working on with Public Works and Staff Liaison Cates. Staff Liaison Cates noted that the City had recently released a facilities-oriented job announcement, and this position may have some bearing on the timeline for potential improvements.

The Commission noted that, due to the nature of some of the proposed projects outlined by Tillman, some elements should be financed with capital improvement funds instead of with sustainability dollars. Tillman indicated that he would address the Commission's comments with the Public Works Department.

D. Status Report on Electric Vehicle Charging Station & Car Sharing Initiatives

Councilwoman Stone noted that both I-Go and Zip Car would like to locate within the City. Stone discussed some of the issues with snow removal if the new parking stalls were to be located at the train station. Stone discussed the costs to charge electric vehicles and observed that the City's existing electric vehicle owners would not be the ones charging at the stations because they would be charging at their own homes. Stone indicated that she would provide another status report at the October meeting.

OLD BUSINESS

A. Status Report on Recycling Facility Hours Evaluation Findings & Recommended Action Plan

Staff Liaison Cates noted that, per the Commission's direction, visitors to the City's recycling facility throughout the month of July had been asked to indicate their preference for days when the facility would be open. The results indicated that patrons wished to keep the Tuesday and Friday hours. Cates noted that she and Commissioner Coyle had discussed the need to broaden the Saturday collection times with Public Works, and had reached out to SWALCO to gauge their level of interest in helping to arrange volunteer staffing hours on several Saturdays throughout the year.

It had been determined that the City would be best served by having 3-4 Saturday recycling events per year, and staffing the facility with City employees paid through the sustainability fund. The Commission expressed support for this approach, and asked Tillman to add it to his list of projects under the sustainability budget.

Staff Liaison Cates noted that Deerfield and several other neighboring communities offered occasional Saturday recycling hours, and she noted that these dates would be taken into account when the City looked to schedule its own Saturday recycling times. Cates noted that she would also look for opportunities to cross-promote with the municipalities.

B. Status Report on Illinois Green Infrastructure Grant Application Process

Commissioner Ross noted that he had met with Staff Liaison Cates and Public Works staff members to discuss potential projects for which to apply for the Illinois Green Infrastructure Grant (IGIG), and it had been determined that they should work on an application to improve the Hazel Avenue parking lot across from City Hall. Ross noted that they would look to use permeable materials and incorporate native landscaping, and Commissioner Hannick noted that permeable pavers cost less than permeable concrete. Ross noted that they may need to submit a Freedom of Information Act request in order to acquire past parking lot project winning applications, and to get some of the evaluation feedback on previous applications submitted by the City. Vice Chair Matthews encouraged Ross and Cates to look for opportunities to also apply for 319 grant funds for the project.

C. Status Report on Upcoming Adopt-A-Beach Event to be Held on September 21, 2013

Co-sponsors Sultan and Bogot reminded the Commission to attend the upcoming Adopt-A-Beach event at Moraine Beach, scheduled to be held from 9:00 a.m. to noon. Staff Liaison Cates noted that the event has been advertised via the City's website, the Commission's Facebook page and in the *Highlander*.

OTHER BUSINESS

Chairman Sultan discussed lake level trends. It was determined that Citizen Advisor Hill would provide a report on his recent attendance at the Great Lakes St. Lawrence Cities Initiatives meeting during the October meeting.

ADJOURNMENT

Chairman Sultan adjourned the meeting at 8:25 p.m.

Respectfully Submitted,

Barbara E. Cates, Secretary

MINUTES APPROVED BY THE NATURAL RESOURCES COMMISSION ON _____

- WITH NO CORRECTIONS _____
- WITH CORRECTIONS _____
(SEE MINUTES OF [_____] MEETING FOR CORRECTIONS)



Memorandum

To: Members of the Natural Resources Commission

From: Barbara E. Cates, Planner II

Date: October 2, 2013

Re: Agenda Items for the October 9th Meeting of the Natural Resources Commission

NEW BUSINESS:

A. Approval of a Resolution Setting the 2014 Commission Regular Meeting Dates

Each year, the Commission must approve a Resolution to set the regular meeting dates for the following calendar year. Please note that there are no holiday dates that will impact the Commission's regular meeting time, therefore all of the proposed dates fall on the second Wednesday of the month. The regular meetings will continue to begin at 6:30 p.m.

→ The Commission is being asked to consider and vote to approve the attached Resolution.

B. Status Report on the 10th Annual Great Lakes and St. Lawrence Cities Initiative Meeting

Citizen Advisor Mark Hill recently attended the 10th annual Great Lakes and St. Lawrence Cities Initiative (GLSLCI) meeting in Marquette, Michigan. Dr. Hill noted that Highland Park and Chicago were the only Illinois cities represented at the event, and he will provide a summary of the conference highlights at the upcoming Commission meeting.

For additional information on the GLSLCI in advance of the meeting, please visit:

<http://www.glslicities.org/annual-meetings/2013.cfm>



**Dr. Hill with Former
Chicago Mayor Daley**

C. Discussion of Potential Highlander “Green Corner” Article Topics

One of the Commission’s yearly work plan goals is to assist with the publication of environmental articles in the monthly edition of the *Highlander*. Commissioners are encouraged to bring new ideas to the upcoming meeting so that a schedule of topics can be created for the remainder of 2013 through 2014.

OLD BUSINESS:

A. Discussion of the 2014 Environmental Movie Series Screenings at the Highland Park Library

Councilwoman Stone and I have been working with the Library to advance the environmental movie screenings for next year. We have reserved the screening room at 2 p.m. on the following Sundays:

- January 26th: Title to be Determined
- March 16th: Screening of the Lost Bird Project with Special Guest Donnie Dann
- Date in fall 2014: Date and Title to be Determined

As you can see, there are two dates for which movie titles have not yet been selected. Before the upcoming Commission meeting, we are asking you to review the following trailers and come to the Commission meeting prepared to vote on the two titles that should be selected for the January and fall movie screening dates.

It’s recommended that the Commission consider if there is an interest in organizing the films around a theme or selecting particular topics that may be compatible with the Commission’s work plan for next year, and determine if there are any local speakers that should be invited to lead a discussion following each screening.

Terra Blight <http://www.terrablight.com/>

Last Call at the Oasis <http://www.lastcallattheoasis.com/>

Chasing Ice <http://www.chasingice.com/>

Truck Farm <http://www.truckfarm.org/>

Island President <http://theislandpresident.com/>

City Dark <http://www.thecitydark.com/#>

Some of the above mentioned films are shorter in length, and Councilwoman Stone suggested that we could complement them with a related feature, including any of the following:

The Goldman Environmental Prize short films about award winners

<http://www.goldmanprize.org/recipients/current>.

Environmentally-focused TED Talks, including "Tough Truths About Plastic"

http://www.ted.com/talks/dianna_cohen_tough_truths_about_plastic_pollution.html

Other thematic shorts, including “One Plastic Beach” <http://vimeo.com/18718794> or “Plastic Bag” <https://www.youtube.com/watch?v=YDBtCb61Sd4>

→ The Commission is being asked to review the above trailers prior to the upcoming meeting and be prepared to make a recommendation on programming for the two remaining 2014 dates.

B. Status Report on the Selection Process for the Award for Meritorious Service to the Highland Park Environment

Per the Commission’s direction, a press release and application materials to solicit nominations for the Awards for Meritorious Service to the Highland Park Environment (open to Highland Park residents and businesses) were assembled and released. This information is attached for the Commission’s information, and members are asked to help promote this call for nominations.

C. Status Report on the Illinois Green Infrastructure Grant Application Process

Commissioner Ross and I continue to assemble information regarding the City’s application for an Illinois Green Infrastructure Grant (IGIG) for the public parking lot located at the intersection of St. Johns Avenue and Hazel Avenue, across from City Hall. We’ll continue to keep you updated on our efforts as this matter moves forward.

D. Status Report on the Adopt-A-Beach Event Held on September 21, 2013

The annual Adopt-A-Beach event was held on September 21st and based on the photographic evidence it appears that the day was a great success, thanks to the Commission! At the upcoming meeting, participants will provide a recap.



Adopt-A-Beach Participants Get to Work at Moraine Park Beach

ATTACHMENTS:

- Draft Resolution Setting the Commission Meeting Dates for 2014
- Award for Meritorious Service to the Highland Park Environment Information
- Sustainability Plan Status Report from Bryan Tillman

**A RESOLUTION SETTING THE SCHEDULE OF REGULAR MEETINGS OF THE
NATURAL RESOURCES COMMISSION OF THE CITY OF HIGHLAND PARK**

WHEREAS, Act 120 of Chapter 5, Illinois Compiled Statutes, requires the Natural Resources Commission to give public notice of its schedule of regular meetings at the beginning of each calendar or fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE NATURAL RESOURCES COMMISSION OF THE CITY OF HIGHLAND PARK, LAKE COUNTY, ILLINOIS:

SECTION ONE: That the Natural Resources Commission of the City of Highland Park, Lake County, Illinois, adopts hereby the public notice of its regular meetings in the following form:

PUBLIC NOTICE

The Natural Resources Commission of the City of Highland Park will convene at 6:30 p.m. at Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois, to conduct its regular meetings during calendar 2014 upon the following dates:

January 8
February 12
March 12
April 9
May 14
June 11
July 9
August 13
September 10
October 8
November 12
December 10

SECTION TWO: That the Secretary of the Natural Resources Commission of the City of Highland Park be and is directed hereby to post a copy of the Public Notice contained in this Resolution in the City Hall Administrative Offices and to supply copies of this Notice as and in the manner provided by law.

SECTION THREE: That this Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED: October 9, 2013

APPROVED: October 9, 2013

Tom Sultan, Chairman of the Natural Resources Commission

ATTEST:

Secretary Barbara Cates

Nominations Now Being Accepted for the Natural Resources Commission's Annual Awards for Meritorious Service to the Highland Park Environment

The Natural Resources Commission is currently accepting nominations for a **Highland Park resident and/or a Highland Park business** that has demonstrated a noteworthy commitment to the City's environment. This year, the Commission will recognize one resident and one business during a ceremony held at City Hall at 6:30 p.m. on December 11th. Nominations for this award must clearly describe achievements that a Highland Park resident and/or Highland Park business has demonstrated in one or more of the following areas:

1. The nominee has demonstrated outstanding leadership, skills, abilities, or resourcefulness in:
 - A. Implementing innovative approaches that result in significant improvements to the Highland Park environment; or,
 - B. Organizing, planning, or facilitating activities that promote environmental protection, pollution prevention or reduction, environmental enhancement, or the public awareness of environmental problems in the City.
2. The nominee has demonstrated personal diligence or initiative by accepting responsibility for special projects which have resulted in significant studies of or improvements to the quality of Highland Park's environment.
3. The nominee has shown technical expertise and competence in dealing with and resolving an environmental problem in the City.
4. The nominee has demonstrated unusual courage or competence in responding to an environmental emergency in the City.
5. The nominee has demonstrated excellence in environmental education within the City.

Each candidate must be nominated by a person or group living or working in the City of Highland Park. Elected and appointed City officials are ineligible to receive the award. **To request the Commission's consideration of a nomination, a fully completed nomination form must be submitted by Friday, November 8th at 4:00 p.m. to the attention of City Planner Barbara Cates by email at bcates@cityhpil.com or by mail to:**

Barbara Cates
1150 Half Day Road
Highland Park, Illinois, 60035

Nomination forms are available on the Commission's website at:
<http://www.cityhpil.com/index.aspx?nid=379>

Questions regarding the nominations may be directed to Barbara Cates at 847-432-0867.

Nomination Form

Award for Meritorious Service to the Highland Park Environment

1. Name of Resident or Business Nominated*: _____
Nominee's Address: _____
Nominee's Home Phone Number: _____

2. Name of Person Submitting Nomination: _____
Nominator's Address: _____
Nominator's Home Phone Number: _____

3. Please provide a detailed description of the reasons why the Highland Park resident and/or business nominated should be selected for the Award for Meritorious Service to the Highland Park Environment. Please address the breadth, scope and significance of the nominee's service and/or accomplishments. Please include any supporting material that will help the Commissioners make their decision, including the following information:
 - A. Description of the service or accomplishment meriting the award;
 - B. Where the service was performed;
 - C. Date or dates of the service or accomplishment;
 - D. Title of the person, if applicable, and if the service or accomplishment was a part of the person's job responsibility (if such is the case, the service or accomplishment must exceed what is normally required of the job); and,
 - E. An understanding of how the City's environment benefited from the action of the person and/or business

For more information or to submit a nomination application, contact:

Barbara E. Cates, Staff Liaison to the City of Highland Park Natural Resources Commission
1150 Half Day Road
Highland Park, IL 60035
Phone: 847-432-0867
Fax: 847-432-0964
Email: bcates@cityhpil.com

*Please note that elected and appointed City of Highland Park officials are not eligible for the Award for Meritorious Service to the Highland Park Environment.

 Highland Park		Document ID	MnthlyRprt-HPsustain-09OCT13	Page 1 of 3
		Version ID	Version 1	
		Report No.	1	
Title	Natural Resources Commission: Monthly Status Report for Highland Park Sustainability Implementation Project			
Notes	<i>1st report dated 09OCT13.</i>			

General	
Project Name	Highland Park Sustainability Implementation (Kymanox Code: CityHPIL:*HPsustain)
Prepared By	Bryan Tillman
Date of Report	Wednesday, 09OCT13
Reporting Period	01SEPT13 – 30SEPT13

Project Dash Board (up to Date of Report)		
Scope	1. Efficient Street Lighting 2. Energy Audit 3. Contract Review 4. Website Enhancements 5. EV Charge Station	On Track

Summary	
Efficient Street Light Analysis	<p>We have conducted further reviews of the street lighting project. We have a good idea of the available grant dollars available and the annual cost savings that can be received. We are working to determine the average annual maintenance costs associated with the lighting in Fort Sheridan to determine the final cost benefit analysis. Work completed this month:</p> <ul style="list-style-type: none"> Completed energy study determining the amount of energy that can be reduced with the higher efficiency lighting. This is expected to save the City \$2,802 annually. Determined available grant funding from IL DCEO will be \$15,859. Interviewed Highwood regarding their lighting upgrades and found that they have reduced maintenance expenses by 90% and that they have had a positive experience with the lighting. Worked with our maintenance company to determine cost lamp replacement timing and cost savings that could be realized from the reduction in lamp replacements. This is expected to save the City \$595 annually.
Energy Audit	<p>We have met with public works and reviewed the completed energy audits. They have incorporated the recommended lighting and boiler upgrades into the buildings. To help ensure that we do not miss future opportunities I have requested capital improvements work plan to look for opportunities to incorporate energy audit recommendations into scheduled work for 2014.</p>
Energy Audit Lighting Retrofits	<p>The energy studies have been completed and we are now looking to determine the specifications for the project. We have gathered additional information that will be required for the IL DCEO grant application.</p>
Review of City Contracts	<p>We have started to request some of the City contracts for review. We plan to obtain a full list after completing the EV project.</p>
Sustainability Web Site	<p>We have started to develop the format for the new website and make a few updates. Some of the work we have completed includes:</p> <ul style="list-style-type: none"> Started work with the City's website manager outlining what changes can be made and where there are limitations. Updated and revised outdated website links. Started on a website map that will make the site easier to navigate and ultimately a better resource. We are taking the current content and putting it into categories such as home, business, and transportation and filling in

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	<p>areas that could use additional content.</p> <ul style="list-style-type: none"> • Compiled resources for the website including several energy efficiency rebate opportunities and
EV Charge Station	<p>We have been working to evaluate additional sites and conduct community outreach for the EV charge station. This work has included:</p> <ul style="list-style-type: none"> • Conducted interviews and research on EV charge station usage in neighboring communities. • Completed traffic count for proposed location. • Submitted FOIA for EV charge station RFP. • Formulated potential sponsorship packages that we are sending out to businesses to help support the charge station. • Reviewed additional sites for EV charge station project. • Engaged community: interviewed 16 local business, the chamber of commerce and other stakeholders.
Other	<ul style="list-style-type: none"> • Community outreach – presented to the League of Women Voters and the Solid Waste Agency of North America about City initiatives. • Authored two articles for the Highlander. • Conducted the quarterly recycling center call this month. I have provided the results of the center below.



Highland Park



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Title

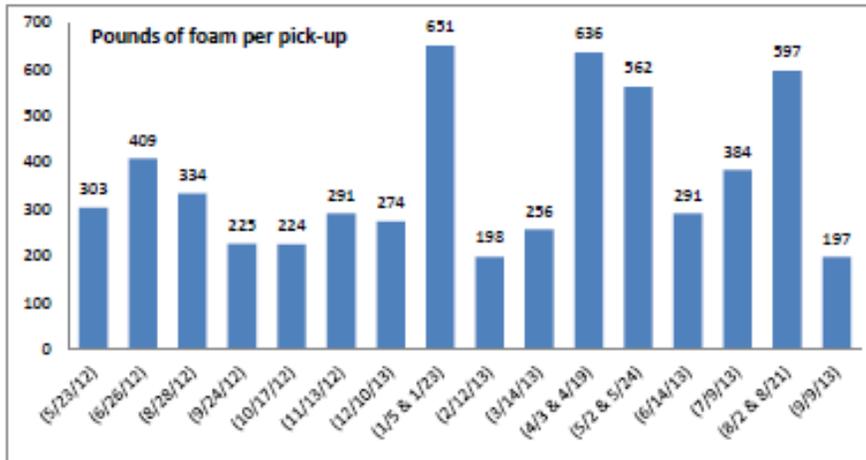
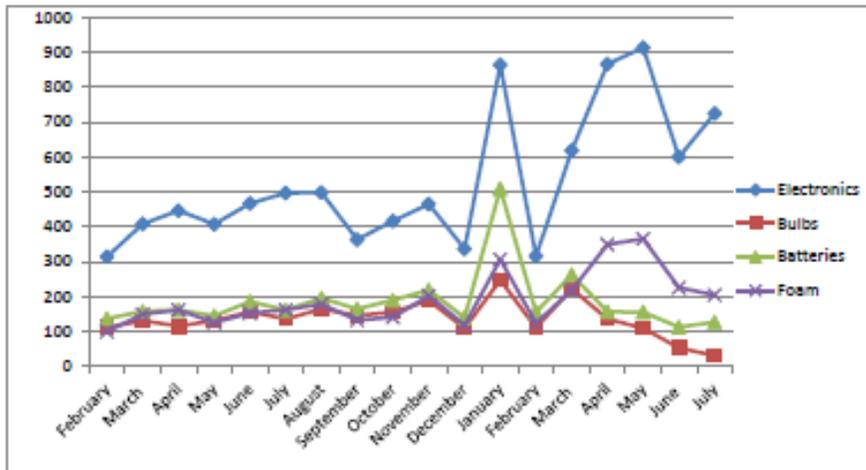
Natural Resources Commission: Monthly Status Report for Highland Park Sustainability Implementation Project

Notes

1st report dated 09OCT13.

Highland Park Foam Collection Data Rolling calendar

Number of Cars Visiting the Facility per Month



Sustainability Work Plan

Project #	Action Item	Task	July - Sept	Oct - Dec				
1	Efficient Street Light Analysis	Review Specifications with Public Works	S					
		Cost Benefit Analysis	S					
		Financial Incentive Review and Applications	S					
		Determine Public Works Lead on Project	X					
		Gather Street Light Inventory	X					
		Conduct Community Outreach						
		Determine Appropriate Vendor Selection Process	S					
		Request Budget Amendment or Add to 2014 Budget Installation (if Budget Amendment is Approved)		X				
2.1	Energy Audit	Compile Existing Audit to Evaluate Savings	X					
		Determine Public Works Lead for Project	X					
		Determine SEDAC Partner for Energy Audit	X					
		Fill out Applications for Audit	X					
		Schedule Audit and Coordinate with Public Works	X					
		Have Vendor Conduct Actual Audit		X				
		Report Results to Public Works, NRC, City Manager, Council		X				
		Incorporate Projects into Performance Contract RFP		X				
2.2	Lighting Retrofits (Added)	Complete Site Walk		X				
		Compile Energy Bills		X				
		Complete Energy Study		X				
		Budget Funds for Work to be Completed		X				
		Apply for Grants/Rebates		S				
		Put Together Bid Package						
		Manage Bid Process and Select Vendor						
		Manage Project Implamentation						
2.3	Franchise Agreement	Review of Electrical Franchise Agreement		X				
		Discuss Franchise Agreement with Com-Ed		X				
		Determine How Energy Costs Are Covered		X				
		Determine Strategy for Energy Efficiency Upgrades		S				
		Report Results to Public Works, NRC, City Manager, Council		S				
3	Review of City Contracts	Obtain List of Contracts Coming due in 2014 (Shared Drive)	S					
		Narrow Review to Contracts with a Sustainability Component	S					
		Create Calender Showing Dates and Contracts	S					
		Determine Leverage Points for Contracts Coming Due		S				
		Provide List of Recommendations for Contracts		S				
		Present Recommendations to City Departments		S				
		Present Recommendations to Council						
4	Sustainability Website	Review Website for Content Related to Sustainability	S					
		Update links	X					
		Add Missing Links to Sustainaibility Website		S				
		Review Website to Determine what Content Should be Added		S				
		Add Additional Content and Incorporate into Website		S				
		Review Wabsite with NRC						
		Make Enhancements to Website Per NRC Recommendations						
Project # Action Item			Task		July - Sept		Oct - Dec	
5	EV Charge Station	Vendor Selection	X					
		Grant/Rebate Application	S					
		Presentation to Council	S					
		EV Charge Station Install by Vendor						

S = Start/Draft
X = Complete