

NOTICE OF PUBLIC MEETING

In accord with the Statutes of the State of Illinois and the Ordinances of the City of Highland Park, a meeting of the Ravinia Festival Community Relations Commission of the City of Highland Park is scheduled to be held at the hour of 6:30 P.M., on Tuesday, July 9, 2013 in the Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois, during which meeting it is anticipated that there will be a discussion of the following agenda:

City of Highland Park
Ravinia Festival Community Relations Commission
Tuesday, July 9, 2013
City Hall, 1707 St. Johns Avenue
6:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Review and Approval of Minutes: March 12, 2013
- IV. Scheduled Business
 - A. Business from the Public
 - B. Committee Reports
 1. Ravinia Festival
 2. Transit
 3. Public Safety
 - a) Traffic Control Update
 - b) Crowd Control Update
 - c) Police Protection Update
 4. Parking Issues
- V. Other Business
- VI. Adjournment

Posted at City Hall before 5:00 p.m. on June 29, 2013

**MINUTES OF A REGULAR MEETING OF
RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION OF THE CITY OF
HIGHLAND PARK, ILLINOIS**

MEETING DATE: March 12, 2013

MEETING LOCATION: Pre-Session Room, City Hall 1707 St. Johns Avenue, Highland Park, IL

I. CALL TO ORDER

At 6:30 p.m. the Chairman Barbara Borden called the meeting to order and asked the Staff Liaison to call the roll.

II. ROLL CALL

Members Present: Chair Borden, Vice-Chair Newman, Froy, Sanders, Schmitz

Student Members Present: Kraus, Deer, Karmin

Members Absent: Choos, Smith, Kaufman

The Staff Liaison declared that a quorum was present.

Staff Present: Sergeant Chris O'Neill, Commander Gerold Cameron, Chief Paul Shafer, Sergeant Chris O'Neill, Erwin Post and Andrea West Staff Liaison

III. APPROVAL OF MINUTES

**A. MEETING OF THE RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION
– OCTOBER 16, 2012**

Chair Borden moved approval of the minutes of a meeting of the Ravinia Festival Community Relations Commission held on October 16th 2012 as presented. Commissioner Newman seconded the motion.

On a voice vote, the Chairman declared that the motion passed unanimously (4-0).

Comments on Minutes:

Chairman Borden provided staff with several non-substantive changes to the minutes prior to the meeting; staff will make the corrections after the hearing.

IV. SCHEDULED BUSINESS

B. Introduction of the Student Representatives

Chair Borden introduced the two new student representatives recently appointed to the Commission; Charlie Karmin and Alec Deer:

A. Chair's Comments

Chair Borden opened the remainder of the meeting stating that last year was very active for the Commission and Ravinia, and that she felt the Commission had a positive impact overall on the relations between the community and Ravinia Festival.

C. Business from the Public

Lawrence Dunlap of 221 Blackhawk Road commented that Ravinia employees are using a pedestrian path adjacent to his street to drive motorized carts through. The path is over private property and the neighbors will not support the creation of a formal road in that location. This is a portion of the Green Bay trail and underpass tunnel.

Ravinia representative, Commissioner Jim Schmitz responded that he will address the issue with Ravinia staff.

D. COMMITTEE REPORTS

1. Ravinia Festival

Ravinia representative, Commissioner Pat Sanders, spoke about the scheduling for the upcoming Festival season and shared the new pamphlets and calendars. The season is scheduled to run June 6th through September 15th, and one artist scheduled has canceled so far. Graduations will take place at the Festival grounds in May.

Commissioner Newman asked if of the 20 concerts, which are expected to be popular with large crowds. Commissioner Sanders stated that last year 15-17 sold out to capacity (around 17,000). The Festival is meeting with the Botanical Garden to arrange parking for about 30 events and coordinating with Taste of Highland Park.

Chair Borden asked if the dates of concerts that were expected to be sell-outs were coordinated with other events in Highland Park. Commissioner Sanders responded that they schedule based on artist availability.

Lawrence Dunlap of 221 Blackhawk Road complimented Ravinia on how they handled the cancelation of the Duran Duran concert last season.

2. Transit

Commissioner Erwin Post shared some details about the preparation for the Festival season including obtaining more buses and more drivers than previous years. They currently have 25 running during Festival events, but are looking for 28 to 30 in total.

3. Public Safety- Traffic Control, Crowd Control, Police Protection and Parking Updates

Sergeant Chris O'Neil stated that the police department will continued to work with the park and improve efficiency. One factor that will affect the Ravinia traffic is the work taking place in the Lake Cook corridor between April and October, www.lakecookroad.com will provide frequent updates. No other announced projects will overtly

Commissioner Sanders stated that the links for projects are typically provided on the Ravinia website.

Michael Cohn of 703 Ravinia Glen Place had a comment about the source of traffic and the need to relocate police resources.

Commander Cameron stated that the department continues to employ additional units for early starts on big nights and address illegal drop-off locations with personnel. The Department will be increasing posts at key intersections to assist in traffic flow and notify cab companies and limo services of drop-off rules. The department is working on creating ordinances to change parking restrictions for earlier residential permit start times, to print addresses on permits, and to add regulations pertaining to charging for parking spaces on private property. A mandatory training program for all officers involved in Ravinia, even those from outside community by a presentation with emergency procedures, post duties and locations.

Lawrence Dunlap of 221 Blackhawk Road asked if those with limited street parking within a short distance will be accommodated within the new address-based permit parking system; Commander Cameron indicated that it would be.

Chair Borden was pleased to see items from the October meeting addressed.

E. OTHER BUSINESS

Commander Cameron shared that the organizer of the Taste of Highland Park has requested permission to set-up for the street festival on Friday instead of Saturday as has been done in the past. This would limit the parking available and alter the bus routes.

Commissioner Sanders stated that negotiation will have to happen between the City, Taste of Highland Park, and Ravinia about the distribution of parking, and how to identify empty parking sooner in the evening for the transition.

Commander Cameron stated that signs used in the past to limit Ravinia parking will not be used, but instead people will be directed and allowed to park where spaces are available.

Transit Coordinator Erwin Post asked if Ravinia can encourage more use of transit. Commissioner Sanders noted that there are limited METRA cars and trains available during the weekend and not all visitors can use the limited capacity trains.

ADJOURNMENT

The Chairman entertained a motion to adjourn the meeting.

Commissioner Borden moved to adjourn. Commissioner Newman seconded the motion.

On a voice vote, the Chairman declared that the motion passed unanimously.

The Commission adjourned its meeting at 7:09 p.m.

Respectfully Submitted,

Andrea E. West
Staff Liaison to the Commission

THE FOLLOWING IS TO BE COMPLETED AFTER THE MINUTES ARE APPROVED:

MINUTES APPROVED BY THE RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION
ON ____ ____, 201_.

- WITH NO CORRECTIONS