

PUBLIC NOTICE

In accordance with the Statutes of the State of Illinois and the Ordinances of the City of Highland Park, the next meeting of the Natural Resources Commission of the City of Highland Park is scheduled to be held at the hour of 6:30 p.m. on Wednesday, December 12, 2012 at the City of Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois, during which it is anticipated there will be a discussion of the following:

CITY OF HIGHLAND PARK
NATURAL RESOURCES COMMISSION
WEDNESDAY, DECEMBER 12, 2012
HIGHLAND PARK CITY HALL
1707 ST. JOHNS AVENUE
HIGHLAND PARK, ILLINOIS
6:30 P.M.

MEETING AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: November 14, 2012

IV. Business from the Public

V. New Business

- A. Overview and Discussion of Sustainability Master Plan Goals, Objectives and Next Steps

VI. Old Business

- A. Status Report on the Green Team
- B. Status Report on the Residential Composting Pilot Program
- C. Status Report on the Polystyrene Recycling Pilot Program

VII. Other Business

- A. Commissioner Comments
- B. Administrative Items
- C. Farewell and Thank You to Departing Commissioners

VIII. Adjournment

**MINUTES OF A REGULAR MEETING OF
THE NATURAL RESOURCES COMMISSION OF THE CITY OF HIGHLAND
PARK, ILLINOIS**

MEETING DATE: November 14, 2012

MEETING LOCATION: Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois

CALL TO ORDER

At 6:33 p.m., Chairman Bogot called the meeting to order and the Staff Liaison called the roll.

ROLL CALL

Members Present: Bogot, Compher, Dennison, Hill, Matthews, Sultan, Meyer and Beck

Members Absent: Himmelfarb and Naftzger

The Staff Liaison declared that there was a quorum of the Commission present.

Staff Present: Staff Liaison Barbara Cates

Also Present: Business and Economic Development Chair Alyssa Knobel and Sustainability Director Bryan Tillman

MINUTES

A. Special Meeting of the Natural Resources Commission—October 1, 2012

Commissioner Hill moved for approval of the minutes of the special meeting of the Natural Resources Commission held on Monday, October 1, 2012 as presented. Commissioner Matthews seconded the motion.

On a voice vote, Chairman Bogot declared that the motion passed 4-0-2, with Commissioners Bogot and Sultan abstaining due to absence at the special meeting on October 1, 2012.

B. Special Meeting of the Natural Resources Commission—October 10, 2012

Commissioner Sultan moved for approval of the minutes of the special meeting of the Natural Resources Commission held on Wednesday, October 10, 2012 as presented. Commissioner Hill seconded the motion.

On a voice vote, Chairman Bogot declared that the motion passed 5-0-1, with Commissioner Matthews abstaining due to absence at the special meeting on October 10, 2012.

C. Regular Meeting of the Natural Resources Commission—October 10, 2012

Commissioner Compher requested a revision of the draft minutes of the regular meeting held on October 10, 2012 to clarify a statement regarding public commentary on the Beach Structure Permit requests for 337 and 353 N. Deere Park Drive; the statement was revised to read: “No member of the public commented on the item.” Commissioner Sultan noted a correction on the spelling of the last name of one of the residents that voiced a comment on the Rosewood Beach item—the last name is correctly spelled “Norman.”

Commissioner Sultan moved for approval of the minutes of the regular meeting of the Natural Resources Commission held on Wednesday, October 10, 2012 as revised. Commissioner Hill seconded the motion.

On a voice vote, Chairman Bogot declared that the motion unanimously passed 6-0.

BUSINESS FROM THE PUBLIC

There was no business from the public presented for consideration.

NEW BUSINESS

A. Consideration and Approval of Staff-Drafted Findings of Fact Recommending City Council Approval of a Beach Structure Permit Application for Regulated Activities in the Lake Michigan Protection Zone at Rosewood Park Beach, Located at 45 Roger Williams Avenue and 883 Sheridan Road

Chairman Bogot presented staff-drafted Findings of Fact recommending City Council approval of a Beach Structure Permit for Regulated Activities in the Lake Michigan Protection Zone at Rosewood Park Beach, located at 45 Roger Williams Avenue/883 Sheridan Road.

Commissioner Sultan moved to approve the Findings of Fact as presented and forward them to the City Council for final determination. Commissioner Hill seconded the motion.

On a voice vote, Chairman Bogot declared that the motion unanimously passed 6-0.

Staff Liaison Cates noted that the matter is tentatively scheduled to be considered by the City Council on December 10, 2012, and that a reminder of the meeting date will be emailed to the Commission. Cates encouraged Commissioners to attend the discussion if interested.

Park District Board President Scott Meyers thanked the Commission for taking the time to thoroughly review the application.

B. Consideration and Approval of a Resolution Setting the 2013 Commission Meeting Dates

Staff Liaison Cates presented a draft Resolution with the proposed 2013 Commission meeting dates. Commissioner Hill moved to approve the Resolution as presented.

Commissioner Sultan seconded the motion.

On a voice vote, Chairman Bogot declared that the motion unanimously passed 6-0.

C. Discussion of the Recycling Promotion Event at the Holiday Tree Lighting Ceremony on November 17, 2012

Alyssa Knobel, the Chair of the Business and Economic Development Commission, discussed an upcoming opportunity for the Commission to promote recycling at the City's holiday tree lighting ceremony; Knobel worked with SWALCO to secure free items to be distributed to raise awareness of Lake County's "Recycling First, Trash Last" campaign.

Chairman Bogot, Commissioner Hill, Commissioner Sultan and Commissioner Dennison volunteered to participate in the event. Bryan Tillman, the City's Sustainability Director, volunteered to attend and bring a box in which residents could submit ideas to strengthen sustainability measures. Staff Liaison Cates noted that she would forward an announcement to the City Manager's Office, Office of Economic Development, Downtown Alliance and the Chamber of Commerce to promote the event.

OLD BUSINESS

A. Recap of the GreenTown Event on October 19, 2012

Commissioner Matthews, Alyssa Knobel and Bryan Tillman discussed their positive experiences at the GreenTown event. All of the attendees agreed that the event was inspirational and structured to provide a great deal of variety.

B. Status Report on the Educational Movie Series Screening on March 3, 2012

Commissioner Dennison reported that the showing date for *My Own Two Wheels* has been rescheduled to March 3, 2012, and the film will be screened at the Highland Park Library. Alyssa Knobel and Bryan Tillman expressed an interest in getting involved in the 2013 movie series planning effort. Staff Liaison Cates noted that she will set up a meeting with those interested at the beginning of the year to discuss the 2013 film series.

C. Status Report on the Green Team

Chairman Bogot noted that Commissioner Himmelfarb will present an update at the December meeting.

D and E. Status Reports on the Residential Composting Pilot Program and Polystyrene Recycling Pilot Program

Staff Liaison Cates noted that she will continue to provide the recycling numbers to the Commission as they become available.

OTHER BUSINESS

Staff Liaison Cates noted that the City Council considered the Commission's favorable

recommendation regarding the requested Beach Structure Permits for work in the Lake Michigan Protection Zone at 337 and 353 N. Deere Park Drive East and approved Ordinances granting approval of the Permits. The appropriate documentation is currently being assembled and work will begin following its completion.

Cates reported that staff recently visited the 16 businesses in town that are required to comply with the plastic bag/film recycling receptacle requirements to provide the tools necessary to implement the program; it is anticipated that all businesses will be in compliance by the end of the year.

Cates reminded those Commissioners that have not yet completed the Open Meetings Act Training to complete the module and submit the certificate by the end of December.

ADJOURNMENT

Chairman Bogot adjourned the meeting at 7:25 p.m.

Respectfully Submitted,

Barbara E. Cates, Secretary

MINUTES APPROVED BY THE NATURAL RESOURCES COMMISSION ON _____

- WITH NO CORRECTIONS _____
- WITH CORRECTIONS _____
(SEE MINUTES OF [_____] MEETING FOR CORRECTIONS)



Memorandum

To: Members of the Natural Resources Commission

From: Barbara E. Cates, Planner II

Date: December 5, 2012

Re: Agenda Items for the December 12th Meeting of the Natural Resources Commission

NEW BUSINESS:

A. Overview and Discussion of Sustainability Master Plan Goals, Objectives and Next Steps

Bryan Tillman, the City's Sustainability Director, will be presenting an overview of the City's Sustainability Master Plan and discussing the goals, objectives and steps for 2013.

OLD BUSINESS:

A. Status Report on the Green Team

Vice Chair Himmelfarb will provide a status report on this agenda item.

B. Status Report on the Residential Composting Pilot Program

Staff Liaison Cates will provide a status report on this agenda item.

C. Status Report on the Polystyrene Recycling Pilot Program

Staff Liaison Cates will provide a status report on this agenda item.