



CITY OF HIGHLAND PARK
DEPARTMENT OF COMMUNITY DEVELOPMENT
1150 HALF DAY ROAD
HIGHLAND PARK, ILLINOIS 60035
847.432.0867 · Fax 847.432.0964

Date: September 30, 2011

To: Ravinia Festival Community Relations Commission Members

From: Barbara E. Cates, Planner (847-926-1611)

Re: *Upcoming Meeting, Tuesday, October 11, 2011 at 6:30 p.m.*

Just a few reminders for the next Ravinia Festival Community Relations Commission Meeting on Tuesday, October 11, 2011 at 6:30 p.m.

Dinner:

We will meet for dinner at City Hall at 6:00 p.m. If you have any dietary restrictions or preferences please let me know.

Agenda:

The agenda for the upcoming meeting is attached.

Minutes:

The minutes from the April 12, 2011 meeting are included for your review. If you have any corrections or amendments of content, please make note of them during the public meeting.

If you are unable to attend this meeting please contact me at 847-926-1611.
If you know you'll be out of town for future meetings, please let me know as soon as possible.
Please be advised that 3 absences in a row or 50% absenteeism will result in removal from the Commission.

Next Meeting: Tuesday, April 10, 2012

NOTICE OF PUBLIC MEETING

In accord with the Statutes of the State of Illinois and the Ordinances of the City of Highland Park, a meeting of the Ravinia Festival Community Relations Commission of the City of Highland Park is scheduled to be held at the hour of 6:30 P.M., on Tuesday, October 11, 2011 in the Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois, during which meeting it is anticipated that there will be a discussion of the following agenda:

City of Highland Park
Ravinia Festival Community Relations Commission
Tuesday, October 11, 2011
City Hall, 1707 St. Johns Avenue
6:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Review and Approval of Minutes: April 12, 2011
- IV. Scheduled Business
 - A. Business from the Public
 - B. Committee Reports
 1. Ravinia Festival
 2. Transit
 3. Public Safety
 - a) Traffic Control Update
 - b) Crowd Control Update
 - c) Police Protection Update
 4. Parking Issues
- V. Other Business
 - A. Approval of a Resolution Setting the 2012 Commission Meeting Dates
- VI. Adjournment

Posted at City Hall before 5:00 p.m on October 4, 2011

**MINUTES OF A REGULAR MEETING OF
RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION OF THE CITY OF
HIGHLAND PARK, ILLINOIS**

MEETING DATE: Tuesday, April 12, 2011

MEETING LOCATION: Pre-Session Room, City Hall 1707 St. Johns Avenue, Highland Park, IL

CALL TO ORDER

At 6:31 p.m. the Chairman called the meeting to order and asked the Staff Liaison to call the roll.

ROLL CALL

Members Present: Borden, Froy, Romo, Sanders, Schmitz and Silberman

Members Absent: Cohn and Kahnweiler-Levenson

The Staff Liaison declared that a quorum was present.

Staff Present: Commander William Tellone, Sergeant Chris O'Neill, Ravinia Supervisor Erwin Post and Staff Liaison Barbara Cates

APPROVAL OF MINUTES

A. Regular Meeting of the Ravinia Festival Community Relations Commission – October 12, 2010

Commissioner Borden moved approval of the minutes of a regular meeting of the Ravinia Festival Community Relations Commission held on October 12, 2010 as presented. Commissioner Sanders seconded the motion.

On a voice vote, the Chairman declared that the motion passed unanimously.

SCHEDULED BUSINESS

A. BUSINESS FROM THE PUBLIC

Ramona Choos of 950 Green Bay Road discussed the need for additional lighting, handicap spaces and traffic management in the North (Opus) Parking Lot. Choos commended the improvements in the South Lot.

Scott Friedenbergl of 580 Rambler Lane discussed issues with heavy foot traffic and congestion in the pavilion aisles. Commissioner Sanders noted that Ravinia Festival's ability to control foot traffic in the pavilion is especially limited on popular concert nights; Ravinia Festival can examine patron management practices in similar venues to determine

if another approach should be explored.

Commissioner Froy entered the meeting at 6:42 p.m.

B. COMMITTEE REPORTS

1. Ravinia Festival

Commissioner Sanders reported an update on this Item. Brochures for the new concert season are available and there are 2 less shows in the 2011 season than in years past. The pedestrian underpass and associated improvements are scheduled to be completed in mid-May, and the project will result in improved safety.

Commissioner Sanders discussed the preliminary plans for improvements in the North Lot, noting that Ravinia Festival is currently working with City staff to evaluate options. Ravinia Festival is looking to complete the North Lot improvements before the 2012 concert season. In response to a question from Ramona Choos, Commissioner Sanders noted that the number of parking spaces will remain the same.

Scott Friedenberg, Commissioner Froy and Councilman Silberman discussed the drainage and aesthetics of the North Lot.

Jerry Drapekin of 567 Pleasant Avenue noted that the North Lot has experienced flooding in previous years, and stormwater management will be a challenge.

2. Transit

Ravinia Supervisor Post reported an update on this Item. Post noted that drivers and several buses are already in training, and there will be approximately 22 bus drivers during the season.

3. Public Safety- Traffic Control, Crowd Control, Police Protection and Parking Updates

Commander Tellone and Sergeant O'Neill reported an update on this Item. Tellone noted that the 2011 Operational Plan is intended to keep traffic on arterial streets and parking in designated areas.

Scott Friedenberg expressed concern over the parking on Rambler Lane. Commander Tellone provided assurances that barricades will be posted; Tellone noted that officers are assigned to designated areas and are responsible for enforcing parking regulations and responding to location-specific challenges.

Chairman Romo observed that enforcement of drop-offs at the corner of Lambert Tree Road and St. John's Avenue has relocated the drop-offs to other residential areas such as Groveland Avenue. Commander Tellone stated that patrols are aware of the issue and will work to monitor and address the situation to the fullest extent possible.

Ramona Choos commended the City on addressing neighborhood concerns through the use of "Resident Only" signs.

Commissioner Borden thanked Police staff for their competency in handling the many traffic and parking challenges near Ravinia Festival.

C. OTHER BUSINESS

Chairman Romo acknowledged recent lighting improvements at the corners of St. John's Avenue and Oakland Drive and St. John's Avenue and Lambert Tree Road, and urged consideration of additional lighting at the corner of Ashland Place and Lambert Tree Road. Commander Tellone noted that City staff is always examining the need for additional lighting. Staff Liaison Cates noted that she would forward the request to the Director of Public Works and the Police Chief.

ADJOURNMENT

The Chairman entertained a motion to adjourn the meeting. Commissioner Borden moved to adjourn. Commissioner Froy seconded the motion.

On a voice vote, the Chairman declared that the motion passed unanimously.

The Commission adjourned its meeting at 7:35 p.m.

Respectfully Submitted,

Barbara E. Cates
Staff Liaison to the Commission

THE FOLLOWING IS TO BE COMPLETED AFTER THE MINUTES ARE APPROVED:

MINUTES APPROVED BY THE RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION
ON _____ [date]

- WITH NO CORRECTIONS _____
- WITH CORRECTIONS _____
(SEE MINUTES OF [date] MEETING FOR CORRECTIONS)

A RESOLUTION SETTING THE SCHEDULE OF REGULAR MEETINGS OF THE
RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION
OF THE CITY OF HIGHLAND PARK

WHEREAS, Act 120 of Chapter 5, Illinois Compiled Statutes, requires the Ravinia Festival Community Relations Commission to give public notice of its schedule of regular meetings at the beginning of each calendar or fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION OF THE CITY OF HIGHLAND PARK, LAKE COUNTY, ILLINOIS:

SECTION ONE: That the Ravinia Festival Community Relations Commission of the City of Highland Park, Lake County, Illinois adopts hereby the public notice of its regular meetings in the following form:

PUBLIC NOTICE

The Ravinia Festival Community Relations Commission of the City of Highland Park will convene at 6:30 P.M. at City Hall, 1707 St. Johns Avenue, Highland Park, Illinois, to conduct its regular meetings during calendar 2012 upon the following dates:

April 10
October 9

SECTION TWO: That the Secretary of the Ravinia Festival Community Relations Commission of the City of Highland Park be and is directed hereby to post a copy of the Public Notice contained in this Resolution in the City Hall Administrative Offices and to supply copies of this Notice as and in the manner provided by law.

SECTION THREE: That this Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED: October 11, 2011

APPROVED: October 11, 2011

Mark Romo, Chair

ATTEST:

Barbara E. Cates, Secretary