

Highlights of Wolters Field Special Use Permit

The following provides a summary of the key provisions of each of the ordinances and resolutions related to the Wolters Field Special Use Permit (SUP) initially granted in 2004. Please note that this is only a reference and is not intended to be a substitute for the adopted ordinances and resolutions. If there is a conflict between this document and an ordinance or resolution, the relevant ordinance or resolution holds.

Ordinance 81-13

Use of Lights, (page 2)

Lights can only be used for events in which a HPHS athletic team is participating or was eligible to participate.

Maximum Lighted Events and shut off times, (page 3-4)

The SUP spells out the number and time cut off for events that can be held in a year*

5	Lighted football events: 10:30 p.m. or 30 minutes after the completion, whichever earlier
11	9:30 p.m. lighted events or 30 minutes after the completion of the event, whichever is earlier
44	8:00 p.m. twilight events**

60 Total lighted events per year

3 Possible additional post-season football events.

* If there are no post-season events the total remains at 60.

** Twilight events should not include lights unless they are necessary for safe completion of an event.

Reduced Lighting, (page 4)

Lights shall be reduced during post-game maintenance and spectator exiting and should not exceed 75% of the wattage at full levels permitted.

Traffic and Security Control, (page 4)

The District works with the City annually to develop vehicular and pedestrian traffic and Security plan with detailed levels of implementation for all lighted events. The plan includes specific information about:

- Traffic control for ingress and egress during lighted events
- Locking and unlocking of Athletic Drive Gate
- Prohibition of cut-through traffic on Beverly Place and Sunset Road
- For football events, at least 3 City police officers, or more at discretion of police Chief, shall be assigned to security detail on the property, fees shall be reimbursed by District

Parking (page 5)

The District has prepared a parking plan and must adhere to it (Exhibit C).

Special Parking for Lighted Events (page 5-6)

- Parking prohibited on east side of east lot on Property
- District shall arrange for remote parking and shuttling when necessary
- Parking is permitted on grass at least 5 feet from any residential lot, provided that it is designed to prevent shining of headlights into residences

Special Parking for Lighted Football Events

- District shall post barricades and volunteers to prohibit through traffic
- District shall comply with a resident only parking pass system limiting parking in neighborhood notification area to vehicles with a pass.
- District shall provide traffic control personnel at main ingress and egress area to Brook Estates

Parking Lot lighting (page 6)

- Parking lot lights shall only be turned on in conjunction with a lighted event.

Parking on Athletic Field Drive (page 7)

- All parking on Athletic field drive is prohibited other than head in westerly facing.
- The District shall provide dust-proof treatment of Athletic Field drive.

Public Address System Use (page 7)

Noise Control

At all times the District shall to the greatest extent practicable minimize the volume and noise emitted from the Public Address system

Wolters Field Advisory Group (page 8)

Responsibilities

The Advisory Group is a joint committee between City and District. The Group’s responsibility is to review the impact on the surrounding neighborhood, if any of:

- Lights
- Sound emanating from the property
- Vehicular traffic related to lighted events

The Advisory Group shall take into account the educational, extracurricular, and psychosocial needs of the District and its students. The Advisory Group shall present, and the City and the District shall consider the issues, concerns and recommendations identified in the course of such review.

Membership includes 11 individuals, co-chaired by the city council and District representatives.

- 5 Residents appointed jointly by Mayor and President of Board of Education
(1-year term, up to 2 consecutive terms unless no residents will or are able to serve)
- 1 Member of the City Council (indefinite term)
- 1 Member of the Board of Education (indefinite term)
- 1 Chief of Police or Designee (indefinite term)
- 1 Member City Staff (indefinite term)
- 2 Members of District Staff (indefinite term)

Current Members

<p>Co-Chairs: Julie Gordon – Township High School District 113 – Member, Board of Education Michelle Holleman – Highland Park City Councilman</p>	<p>Residents: Judith Magel Cohen Mindy Deutsch Michele Goldstein John Helander Scott Liberman</p>	<p>City Staff Liaisons: Paul Shafer – Chief of Police Joel Fontane – Director of Community Development</p>	<p>District 113 Staff Liaisons: Jon Rowley – Highland Park High School Athletic Director (AD) Eileen McMahon – Highland Park High School Assistant Principal</p>
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Meetings (page 9)

June and November open to the general public. Meetings rotate between District 113 facilities and City Hall.

Notice to Neighbors (page 9)

At least 2 weeks prior to the first event of each school fiscal year, the District shall mail written notification or send notice by e-mail for those that request it, containing the schedule of all lighted events to the owner of each residence in the neighborhood. Changes should be posted to the website.

Post Season Events (page 4)

Notice of post-season events must be made to the City Manager and posted on the District’s website.

Usage Log (page 4)

The District must post a usage log of lights at the conclusion of each School Fiscal year (June 30), which includes the date, event, and times when lights were used.

Advisory Committee Report (page 9)

The Wolters Field Advisory Committee shall prepare and deliver to the District and the City Council a written annual report within one month after the end of each School fiscal year addressing issues and matters which the group has been charged.