

## NOTICE OF PUBLIC MEETING

In accord with the Statutes of the State of Illinois and the Ordinances of the City of Highland Park, a meeting of the Ravinia Festival Community Relations Commission of the City of Highland Park is scheduled to be held at the hour of 6:30 P.M., on Tuesday, July 12, 2016 in the Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois, during which meeting it is anticipated that there will be a discussion of the following agenda:

City of Highland Park  
Ravinia Festival Community Relations Commission  
**Tuesday, July 12, 2016**  
City Hall, 1707 St. Johns Avenue  
**6:30 P.M.**

### AGENDA

- I. Call to Order
- II. Roll Call
- III. Scheduled Business
  - A. Business from the Public
  - B. Committee Reports
    - 1. Ravinia Festival
      - a) Mid-Season Update
    - 2. Transit
    - 3. Public Safety
      - a) Traffic Control Update
      - b) Crowd Control Update
      - c) Police Protection Update
    - 4. Parking Issues
- IV. Other Business
  - A. Next Meeting- October 11th, 2016
  - B. Approve the 2017 Commission Work Plan
- V. Adjournment

Posted at City Hall before 5:00 p.m. on June 23, 2016

**MINUTES OF A REGULAR MEETING OF  
RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION OF THE CITY OF  
HIGHLAND PARK, ILLINOIS**

**MEETING DATE:** March 8, 2016

**MEETING LOCATION:** Pre-Session Room, City Hall 1707 St. Johns Avenue, Highland Park, IL

**I. CALL TO ORDER**

At 6:30 p.m. the Chairman called the meeting to order and asked the Staff Liaison to call the roll.

**II. ROLL CALL**

Members Present: Chair Newman, Vice-Chair Smith (phone), Borden, Minor, Schmitz

Student Members Present: Ross

Members Absent: Choos

Council Liaison Present: Kaufman

The Staff Liaison declared that a quorum was present.

Staff Present: Commander Gerald (Jerry) Cameron, Lee Overholser, Andy Cross- Interim Staff Liaison

**III. APPROVAL OF MINUTES**

A. No minutes available for the October 15, 2015 meeting

**IV. SCHEDULED BUSINESS**

A. Business from the Public

No one present rose to speak on any matter.

B. COMMITTEE REPORTS

1. Ravinia Festival

Commissioner Schmitz gave the pre-season outlook, key events planned for the season, the concert schedule, and updates on the new water feature. He indicated metal detectors are under consideration. Ravinia is working with the City to install a Distributed Antenna

System (DAS) to enhance wireless communication on the festival grounds. An important change to the DAS proposal was the relocation of the head-end building to a property off-site. Council Liaison Kaufman noted he saw the traffic management plan in the Highlander newsletter.

2. Transit

Lee Overholser, transit coordinator discussed the preparations for the season. The process of recalling and hiring bus operators had begun. She is confident they will be ready for the June 9 starting date.

3. Public Safety- Traffic Control, Crowd Control, Police Protection and Parking Updates

Commander Cameron gave the public safety report. He said the 2016 plan is ready. The MOA with Ravinia will be updated with new changes. The enforcement on pick-ups at the end of events will be increased to address problems that have been identified. There are no major changes to general operational plans

**ADJOURNMENT**

Commissioner Borden made a motion to adjourn the meeting. The motion was seconded by Student Representative Ross. The motion passed unanimously and the meeting was adjourned at 7:146 pm.

Respectfully Submitted,

Andy Cross  
Interim Staff Liaison to the Commission

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*THE FOLLOWING IS TO BE COMPLETED AFTER THE MINUTES ARE APPROVED:*

MINUTES APPROVED BY THE RAVINIA FESTIVAL COMMUNITY RELATIONS COMMISSION ON JULY 12, 2016.

- WITHOUT CORRECTIONS




I certify that the Commission approved this workplan request by a vote of \_\_\_\_\_ on the date of \_\_\_\_\_ for CY2017:

Commission Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_