

PUBLIC NOTICE

In accordance with the Statutes of the State of Illinois and the Ordinances of the City of Highland Park, the next meeting of the Natural Resources Commission of the City of Highland Park is scheduled to be held at the hour of 6:30 p.m. on Wednesday, October 14, 2015 at the City of Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois, during which it is anticipated there will be a discussion of the following:

CITY OF HIGHLAND PARK
NATURAL RESOURCES COMMISSION
WEDNESDAY, OCTOBER 14, 2015
HIGHLAND PARK CITY HALL
1707 ST. JOHNS AVENUE
HIGHLAND PARK, ILLINOIS
6:30 P.M.

MEETING AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes: September 9, 2015

IV. Business from the Public

V. New Business

- A. Approval of a Resolution Setting the 2016 Commission Regular Meeting Dates
- B. Consideration and Approval of the 2016 Work Action Plan

VI. Old Business

- A. Update on Lighting Code Amendments and Bird Friendly Building Code

VII. Other Business

- A. Commissioner Comments
- B. Administrative Items

VIII. Adjournment

**MINUTES OF A REGULAR MEETING OF
THE NATURAL RESOURCES COMMISSION OF THE CITY OF HIGHLAND
PARK, ILLINOIS**

MEETING DATE: September 9, 2015

MEETING LOCATION: Presession Conference Room, Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois

CALL TO ORDER

At 6:31 p.m., Chairwoman Coyle called the meeting to order and Karen Brunetti called the roll.

ROLL CALL

Members Present: Coyle, Ross (6:51 p.m.), Hannick, Pagoria, Wagenius, Matthews, Stone, and Dotson

Members Absent: Rheinstrom, Stumpf and Theodosakis

The Chairwoman declared that there was a quorum of the Commission present.

Staff Present: Karen Brunetti

Also Present: Mary Matthews, Member of Sierra Club

MINUTES

A. Regular Meeting of the Natural Resources Commission—May 13, 2015, & July 8, 2015

Commissioner Matthews moved to approve the minutes of a regular meeting held on May 13, 2015. Commissioner Hannick seconded the motion. Commissioner Pagoria abstained. On a voice vote, Chair Coyle declared that the motion passed (5-0).

Commissioner Hannick moved to approve the minutes of a regular meeting held on June 10, 2015. Commissioner Matthews seconded the motion. Commissioner Wagenius abstained. On a voice vote, Chair Coyle declared that the motion passed (5-0).

BUSINESS FROM THE PUBLIC

There was no business from the public.

NEW BUSINESS

A. Discussion on the Proposed Extension of Route 53 in Lake County

Stone provided an overview of the Council's consideration of the Route 53 Extension in Lake County. Commissioner Matthews stated there was inadequate information for the commission to make a determination on the project.

Sierra Club Member Mary Matthews presented on the project. Ms. Matthews stated that traffic to Highway 41 will increase due to the increase in tolls. This will result in more congestion and air pollution along that roadway which will impact Highland Park environment.

Ms. Matthews also stated that Route 120 and Route 53 will receive priority over other roadways in Lake County in terms of infrastructure upgrades and improvements.

Commissioners Matthews suggested that the commission cannot recommend approval of the project based on the limited information provided. Without an environmental impact study being conducted, Commissioner Wagenius suggested the commission recommend that the City Council strongly consider potential environmental impacts to the community as part of this project.

Commissioner Pagoria stated that the commission and Council should hold on supporting the project until some environmental study be done. Vice Chair Ross agreed.

Chair Coyle concurred that it would be ill advised to make a recommendation with the lack of information. Commissioner Matthews stated that Lake County will need to undergo federal review which will require that impact studies are completed. This study will provide the information necessary for the City to consider the project in terms of an environmental impact. Commissioner Hannick agreed.

Commissioner Matthews moved that without further information on the environmental impact of the project, the commission is unable to offer a recommendation. Ross seconded the motion. On a voice vote, Chair Coyle declared the motion passed (6-0).

B. Discussion on 2016 Work Plan and Remaining 2015 Work Plan

Chair Coyle led a discussion on the remaining 2015 work plan action items. The commission reviewed the 2015 work plan and assigned action items to commissioners for the 2016 work plan.

Staff Liaison Brunetti will make initial connection between commissioners and City staff

The 2016 Action Plan will be updated and considered at the October meeting.

C. Consideration and Approval of Application for Award for Meritorious Service to the Highland Park Environment

Chair Coyle led a discussion on the application for Award for Meritorious Service to the Highland Park Environment. The commission had no issues with the press release and award write-up as presented and directed staff to issue as planned.

Staff Liaison Brunetti will promote the award nominations in the *Highlander*, and on the City's website and social media.

OLD BUSINESS

A. Update on Residential and Commercial Waste Hauling Agreements

Council Liaison Stone and Staff Liaison Brunetti provided an update on the waste hauling agreements which will be considered at the September 16, 2015 City Council Meeting. Both Stone and Brunetti noted the opt-in organic collection option offered to all residents in the recommended contract.

B. Update on Lighting Code Amendments and Bird Friendly Building Code

Staff Liaison Brunetti provided an update on the Plan Design Commission's consideration of the lighting code amendments and bird friendly building code which will take place at their October 6, 2015 regular meeting for an initial pre-application review.

OTHER BUSINESS

A. Commissioner Comments

Commissioner Hannick inquired about the vegetable gardens in Highland Park. Commissioner Pagoria provided an update and inquired whether the commission would want to consider this item as part of the work plan. Commissioner Pagoria noted that a community garden is organized through the Moraine Township as well. Commissioner Hannick suggested the commission could do a community survey to gather interest. Commissioners Hannick and Pagoria volunteer to take task on.

B. Administrative Items

None.

ADJOURNMENT

Commissioner Wagenius motioned to adjourn the meeting. Commissioner Matthews seconded the motion. Chairwoman Coyle adjourned the meeting at 8:51 p.m.

Respectfully Submitted,

Karen Brunetti, Assistant to the City Manager

MINUTES APPROVED BY THE NATURAL RESOURCES COMMISSION ON

- WITH NO CORRECTIONS _____
- WITH CORRECTIONS _____
(SEE MINUTES OF [_____] MEETING FOR CORRECTIONS)

DRAFT

Memorandum



To: Members of the Natural Resources Commission

From: Karen Brunetti, Assistant to the City Manager

Date: October 9, 2015

Re: Agenda Items for the October 14th Meeting of the Natural Resources Commission

NEW BUSINESS:

A. Approval of a Resolution Setting the 2016 Commission Regular Meeting Dates

A resolution is attached that will set the 2016 Natural Resources Commission Regular Meeting dates. All meeting dates are scheduled on the second Wednesday of each month.

B. Consideration and Approval of the 2016 Action Plan

The Commission reviewed the 2016 Action Plan at the September 9, 2015 regular meeting. Based on discussions at that meeting, the final 2016 Action Plan has been attached for consideration and approval by the Commission.

The Commission uses an excel spreadsheet to assign tasks to commissioners in addition to the budget-required work plan. In an effort to align the Natural Resources Commission work plan with the City's sustainability initiatives, many of the action plan tasks stem from the Sustainability Master Plan regarding policy changes. Other items are part of the Commission's primary role and responsibilities.

Upon approval, the commissioners assigned to each task will serve as the task leader(s) and will report back to the commission throughout the 2016 year on progress made and updates pertaining to each.

OLD BUSINESS:

A. Update on Lighting Code Amendments and Bird Friendly Building Code

On June 22, 2015, staff presented the NRC's recommendation regarding the proposed lighting code amendments as well as bird friendly building codes. At that meeting, Council directed the matter to the Plan Design Commission (PDC). The PDC considered the matter at its October 6 regular meeting. Staff Liaison Brunetti will provide an overview of that meeting's discussion.

It is anticipated that both matters will be scheduled again for a future PDC meeting in November 2015 for further consideration. The lighting code amendments will require a public hearing notice at the November meeting.

ATTACHMENTS:

- Resolution Setting 2015 Commission Regular Meeting Dates
- 2016 Action Plan

**A RESOLUTION SETTING THE SCHEDULE OF REGULAR MEETINGS OF THE
NATURAL RESOURCES COMMISSION OF THE CITY OF HIGHLAND PARK**

WHEREAS, Act 120 of Chapter 5, Illinois Compiled Statutes, requires the Natural Resources Commission to give public notice of its schedule of regular meetings at the beginning of each calendar or fiscal year;

NOW, THEREFORE, BE IT RESOLVED BY THE NATURAL RESOURCES COMMISSION OF THE CITY OF HIGHLAND PARK, LAKE COUNTY, ILLINOIS:

SECTION ONE: That the Natural Resources Commission of the City of Highland Park, Lake County, Illinois, adopts hereby the public notice of its regular meetings in the following form:

PUBLIC NOTICE

The Natural Resources Commission of the City of Highland Park will convene at 6:30 p.m. at Highland Park City Hall, 1707 St. Johns Avenue, Highland Park, Illinois, to conduct its regular meetings during calendar 2016 upon the following dates:

January 13
February 10
March 9
April 13
May 11
June 8
July 13
August 10
September 14
October 12
November 9
December 14

SECTION TWO: That the Secretary of the Natural Resources Commission of the City of Highland Park be and is directed hereby to post a copy of the Public Notice contained in this Resolution in the City Hall Administrative Offices and to supply copies of this Notice as and in the manner provided by law.

SECTION THREE: That this Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED:

APPROVED:

Ann Coyle, Chairman of the Natural Resources Commission

ATTEST:

Secretary Karen Brunetti

NATURAL RESOURCES COMMISSION ACTION PLAN 2016

Action #	ACTION ITEM	TASK	RESPONSIBLE PARTY	First Quarter 2016	Second Quarter 2016	Third Quarter 2016	Fourth Quarter 2016
2016 WORK PLAN PROPOSED FOR CITY COUNCIL CONSIDERATION							
1	Education & Outreach regarding 2014 Steep Slope Landscape Best Practices Brochure	Provide Public Outreach on Steep Slope BMP	Hannick, Park District & City Staff	√	√		
2	Make Policy Recommendations to Improve Recycling Output Community-Wide	Monitor & Review Recycling & Composting Services as part of the City's Waste Hauling Agreement	Coyle & Staff	√	√	√	√
		Expand Construction and Demolition Debris Recycling by Updating City's Current Mandate	Ross, Rheinstrom & Staff		√	√	
		Evaluate the Feasibility of Initiating a Shoe Recycling Program in Partnership with SWALCO	Coyle & Staff	√	√		
3	Make Policy Recommendations to Improve Energy Efficiency Community - Wide	Evaluate & Make Recommendations to Remove Obstacles to Renewable Energy in the City's Building & Zoning Codes	Wagenius, Rheinstrom & Staff	√	√		
4	Improving Stormwater Management and Address Water Pollution	Provide Recommendations on Stormwater Best Management Practices, Rain Garden Incentives, Downspout Disconnection and Permeable Paving	Hannick, Pagoria & Staff			√	√
		Evaluate the Feasibility of a Coal Tar & Other Pollutants Ban Community-Wide	Wagenius, Pagoria & Staff			√	√
5	Make Policy Recommendations to Improve the Air Quality Community-Wide	Provide a Recommendation on a City Anti-Idling Policy	Ross & Staff			√	√
		Evaluate and Provide a Recommendation on Licensing/Registering of Private Mosquito and Insect Spraying Companies	Ross & Staff	√	√		
6	Follow-up on Lighting Code Amendments for All Zoning Districts	Continue discussions with ComEd and downtown lighting district, Provide Public Outreach As Necessary	Ross	√	√	√	√
7	Grant Award for Meritorious Service to the Highland Park Environment	Accept & Consider Nominations and Grant Award	Entire Commission & Staff			√	√
8	Organize & Host Environmental Movie Series	Contact Library & Park District to Establish Event Dates	Staff	ONGOING BASIS			
		Acquire License to Screen Film	Staff	ONGOING BASIS			
		Promote Film Screenings	Staff	ONGOING BASIS			
9	Assist in the Accomplishment of Sustainability Plan Initiatives	Establish Implementation Plan	Entire Commission & Staff	ONGOING BASIS			
10	Review & Recommend on Variations and Beach Structure Permit Applications	Forward Findings of Fact to ZBA & City Council	Entire Commission & Staff	ONGOING BASIS			
		Conduct Refresher on Steep Slope & Beach Permits	Entire Commission & Staff	√			
		Conduct Educational Workshop on Coastal Management As Needed	Entire Commission & Staff	AS NEEDED			
Pink Highlighted Cell = Task Accomplished							
	FOR 2017:						
	Consider Business Recycling Program						